

**Sales Officer**

Salary circa £27k (dependant on experience)

A fantastic opportunity has arisen for an experienced Sales Officer to join a highly respected company in Wrexham. The business specialises in the assembly, rework and sale of electrical and electronic assemblies and wire harnesses.

Reporting to the Assistant Manager, the successful applicant will be responsible for dealing directly with customers and suppliers.

The successful applicant will be involved in price negotiation, raising quotes, purchasing, system and process adherence, general commercial administration, cost analysis, business supply chains, and providing liaison and support for customers and customer visits.

Opportunity exists for further advancement.

**Requirements:**

- Previous experience in selling activities
- Good communication skills – written and verbal
- Excellent interpersonal skills
- Good knowledge of Microsoft Office - especially Excel (additional training will be provided for in-house software systems)
- Full clean UK driving license

**Core Hours**

08:00 – 17:00 Mondays to Thursdays

08:00 – 14:00 Fridays

If you feel you are suitable for this role, please contact: Vicky Evans

Tel: 01978 853366 ext. 21

Email: [Vevans@hayakawa.co.uk](mailto:Vevans@hayakawa.co.uk)